



Rutherford's Bailiffs and Collection Services Ltd – Instruction Form

Rutherford's Bailiffs and Collection Services Ltd

7-9 the Avenue, Eastbourne,

East Sussex,

BN21 3YA

07807 176 364 / 03335677080

info@rutherfords.co

**Rutherford's Bailiffs and Collection Services Ltd Instruction Form**

Company name

Contact name

Address

Phone

Email

**Nature of Instruction (Tick as applicable)**

- Commercial Rent Arrears
- Determination of Lease
- Squatter / Traveller Evictions
- Process serving
- Vehicle Repossessions
- Debt Collection / Credit Control
- Security Services
- Trace Report / Asset Searches
- High Court Enforcement – Residential Eviction
- High Court Enforcement – Debt Recovery Writ of Control

**Judgement Details**

Claimant Details – as they appear on the judgement

Debtor details – as they appear on the judgement

Other information



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### Authorisation

1. I authorise Rutherford's Bailiffs and Collection Services Ltd, or [xxx] solicitors on their behalf, to obtain a writ of control in the name of an authorised High Court Enforcement Officer for the purposes of enforcement.
2. I authorise Rutherford's Bailiffs and Collection Services Ltd to transfer up the enclosed County Court Judgement for enforcement through High Court Enforcement officers.
3. I authorise Rutherford's Bailiffs and Collection Services Ltd or their authorised agents to seize, impound and sell debtors goods to the value of the judgement debt plus interests and costs.
4. Rutherford's Bailiffs and Collection Services Ltd to sign any court forms as necessary for the purpose of enforcing the judgement, including court forms N.293A.
5. I authorise the County Court to return the completed N.293A to Rutherford's Bailiffs and Collection Services Ltd and to correspond with them regarding my application.
6. I confirm that the above debt is not regulated by the Consumer Credit Act 1974 (unless over £25,000 and agreed before 1st April 2008).
7. I confirm I will provide a copy of the sealed Judgment or Order for each case.
8. I confirm I will provide a cheque for £60 made payable to HMCTS (HM Courts & Tribunals Service) for each case.
9. I confirm I will provide the original Writ of \$POUSPM for each case (if applicable).
10. I confirm the total amount of each judgment, including costs, will be above £600.00 and no debt is older than 5 years. Rutherford's Bailiffs and Collection Services Ltd, 7-9 The Avenue, Eastbourne, East Sussex, BN21 3YA Registration Number 10516722
11. I confirm that the judgement is in respect of an individual who is resident in England or Wales.
12. I confirm I will provide Rutherford's Bailiffs and Collection Services Ltd with the address(es) for enforcement, if different from the address on the judgment.
13. I confirm I will provide details of any known assets, vehicles and registration numbers, alternative addresses, places of work and additional contact information i.e. phone/fax/email details that maybe relevant to assist with enforcement.
14. I confirm that I have read and agree to the above points 1 to 3 and that by signing this authorisation I further agree that I have read, understood and agree to be bound by the to the Terms and Conditions as set out below.

Date

Name

Position

Signature

Rutherford's Bailiffs and Collection Services Ltd, 7-9 The Avenue, Eastbourne, East Sussex, BN21 3YA  
Company / Registration Number 10516722



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